

**Risk Assessment**

**Activity –**

<b>Activity causing concern</b>	<b>Risk associated with the concern</b>	<b>Present controls to reduce or eliminate the risk.</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>Further controls needed</b>	<b>Who is responsible for implementation and when.</b>

**A** = Likelihood of activity causing harm. **B** = Likely consequences if harm were to occur. **C** = **A x B**.  
**See additional notes on defining A & B.**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

To complete columns A & B in the risk assessment you should choose the descriptor that most closely defines the situation you are assessing and insert the corresponding rating in the appropriate column.

**A. What is the likelihood of this situation causing harm?**

Descriptor	Effectiveness of existing control measures	Rating
<b>Rare</b>	Adequate level of control. E.g. effective procedures, adequate supervision, appropriate training (where relevant) etc.	<b>1</b>
<b>Unlikely</b>	Defined safe systems of work, possibility of occasional problems but can be controlled by existing controls.	<b>2</b>
<b>Possible</b>	Poor supervision, defeatable controls etc.	<b>3</b>
<b>Likely</b>	Lack of supervision, ineffective control, poor training (where relevant) etc.	<b>4</b>
<b>Almost Certain</b>	No control measures, no supervision, constant exposure to risk etc.	<b>5</b>

**B. What are the likely consequences if the situation being assessed leads to harm occurring?**

Descriptor	Potential impact on an individual or on the event	Rating
<b>Negligible</b>	No injury of adverse outcome. Unlikely to lead to concern or complaint...	<b>1</b>
<b>Minor</b>	Minor injury or damage. Possible complaint or concern.	<b>2</b>
<b>Moderate</b>	Injuries likely to lead to medical treatment. Concerns or complaints are likely.	<b>3</b>
<b>Major</b>	Serious injury or damage. Likely case for litigation or damage is likely to lead to major financial loss.	<b>4</b>
<b>Catastrophic</b>	Death or severe damage. Litigation is expected.	<b>5</b>

**C. Risk Assessment Matrix.**

The values in the matrix correspond to C (i.e. AxB) in the risk assessment.

		Consequence				
		Negligible	Minor	Moderate	Major	Catastrophic
Likelihood	Rare	1	2	3	4	5
	Unlikely	2	4	6	8	10
	Possible	3	6	9	12	15
	Likely	4	8	12	16	20
	Almost Certain	5	10	15	20	25

Key	Level of Risk	Action
	1 - 4	<b>Low Risk.</b> The risk is adequately controlled. No further actions are required but the assessment will need to be reviewed within 12 months.
	5 - 10	<b>Medium Risk.</b> The existing control measures need to be reviewed and further controls implemented as necessary to reduce or eliminate the risks. If adequate control cannot be implemented immediately then an action plan must be developed to show how the risk will be reduced, who will be responsible for implementation and the time-scale involved.
	12 - 25	<b>High Risk.</b> Immediate action should be undertaken to either eliminate or adequately control the risk. A Health & Safety expert should be called in if the situation cannot be adequately resolved by the event organiser(s).